

TOWN OF ATHENS PLANNING BOARD

2 First Street
Athens, New York 12015

APPLICATION TO THE TOWN OF ATHENS FOR SUBDIVISION PLAT REVIEW AND APPROVAL

APPLICANT INFORMATION

Name(s):	Home Address:	Communications: Home phone: () - Evening phone: () - Work phone: () - Cell phone () - Email Address:
Represented by (Engineer, Surveyor or other):	Address:	Communications: Work phone: () - Fax () - Cell phone () - Email Address:

PROPERTY INFORMATION

<u>Location of Property:</u>
Physical Address: _____
Tax Map No.: _____
Property acquisition date: ____ / ____ / ____
Zone as per 1986 Map:
<input type="checkbox"/> Rr (Recreational Residential) <input type="checkbox"/> RU (Rural Residential) <input type="checkbox"/> HC (Highway Commercial) <input type="checkbox"/> LI (Light Industrial) <input type="checkbox"/> Ag (Agriculture) <input type="checkbox"/> OS (Open Space/Conservation)
Total Acres in Parcel:
Acres: _____
Number of Lots being Created and approximate lot sizes: _____

Natural features (e.g. streams, wetlands, or floodplains), on land being subdivided:
<input type="checkbox"/> No <input type="checkbox"/> Yes if Yes, explain: _____

If you have Microsoft Word® you may use the fill-in feature by opening the Forms Toolbox and then use your tab button to get to the next fill-in area.

Restrictions or easements affecting the lands to be subdivided:

Proposed Subdivision Name (if applicable):

Name:

Requested Exceptions (if applicable):

The Planning Board is hereby requested to consider the following exceptions to, or waivers from the Town's Subdivision Ordinances in the review of this Subdivision Plat. (A specific list of any exceptions sought and a statement of reasons why each such exception should be authorized by the Planning Board must be attached in order for the exception to be considered by the Planning Board. All exceptions may only come with the sketch plat or preliminary plat. (Attach additional sheets if necessary.)

The Undersigned hereby requests:

- sketch plat endorsement*
- preliminary plat
- final plat approval*

of the above-identified subdivision of the Planning Board in accordance with the Subdivision Ordinance of the Town of Athens, NY and Section 276 of the Town Law of the State of New York. The undersigned further acknowledges that the official date of this application is that the next regularly-scheduled meeting of the Planning Board, as established by the Planning Board's annual calendar, provided this application form, the required Environmental Assessment Form and the required drawings have been submitted to the Office of the Town Clerk at least ten (10) days prior to said meeting, at which meeting the application may be presented to the Planning Board in person or by representative. The application fees shall be paid with the submission of the preliminary plat and again with the final plat application, prior to the required public hearing. Said fee shall be paid to the Town Clerk with receipt therefor provided by the Town Clerk to the Planning Board.

Application submitted by:

Owner of property being subdivided

Agent for Owner (evidence of right to act on behalf of owner required)

Date of Application Submission

* Refer to Subdivision Ordinance for explanation.

THIS SECTION TO BE COMPLETED BY PLANNING BOARD OFFICE

Date application received by Planning Board: _____ / _____ / _____

Planning Board Application Number Assigned: _____

Application assigned to Planning Board Agenda of _____ / _____ / _____

Application classified by Planning Board as a Major Subdivision Minor Subdivision

Application referred by the Planning Board to the following for review:

Referred To	Date	Comments Received
<input type="checkbox"/> Town Engineer		
<input type="checkbox"/> Town Building/Fire Inspectors		
<input type="checkbox"/> Highway Superintendent (may be Town, County or State Highway Superintendent)		
<input type="checkbox"/> Greene County Planning Board		

Referrals to be made to above, as required by particular circumstances of application. Referral to other agencies may occur as necessary.

Application entitled _____ and scheduled for a public hearing as follows:

Date: _____ / _____ / _____ Scheduled Time: _____ : _____ p.m.

Legal Notice published as follows:

Dates: _____ / _____ / _____ _____ / _____ / _____
 Name of Newspaper: *The Daily Mail, Catskill, NY* Other: _____

Application fee of \$ _____ set by Planning Board in accordance with Town Fee Schedule and paid to the Town Clerk on: _____ / _____ / _____.

Planning Board SEQR determination made by resolution as follows:

Negative Determination Positive Determination Date: _____ / _____ / _____

Planning Board action taken on application: Date: _____ / _____ / _____

Approval Disapproval Approval with Conditions (schedule attached)

If application for final plat approval, documentation of signing of final plat by Planning Board Chairman:

Date of Approval: _____ / _____ / _____

Date of Transmittal to Applicant (if different): _____ / _____ / _____