



T/V of Athens  
2 First Street  
Athens, New York 12015  
518.945.1044 ph  
518.945.2176 fx  
assess@townofathensny.com

# Office of the Assessor

## GRIEVANCE DAY

Dear Property Owner:

An application and instructions (RP 524) is required to file for Residential Review. Please visit the link on the Assessor tab to download forms and instructions. Kindly note that assessment questions or residential review can be heard by me on specific dates during the month of May or any time by appointment at the office. If an agreement cannot be reached regarding your assessment, a formal review may be filed with the Board of Assessment Review. The Town/Village of Athens Board of Assessment Review convenes on the 4<sup>th</sup> Tuesday in May, a date known as “Grievance Day”. On Grievance Day a sign up sheet is available to schedule hearing times for review. Hearings are held on a first come, first served basis at the Town Clerk’s Office and begin at 3:00 pm. Board of Assessment Review members are appointed by the Town Board and reside in the Town and Village. BOAR Chairman is Lynn Brunner, BOAR Chair Members are George Heller and Frances McCusker. BOAR secretary is Pietrina Ragaini.

Assessments are based on current market value as of the last town wide revaluation. The Town/Village of Athens latest revaluation was in 2013 and the assessments were calculated at 100% of 2013 market values for our assessments. If you have any questions or concerns, please do not hesitate to contact the office.

Sincerely,

Laura L Chase, SCA  
Sole Assessor

LLC:ejm  
Grievance Letter

*Office Hours: M-F 9:00am-3:00pm*

